

**Management Committee cont..**

The Management Committee shall be made up as follows: Chair, Secretary, and Treasurer and such elected members as the Homesteads Community Forum deems necessary. All will be elected at the AGM for a period of one year but shall be eligible for re-election. A quorum for a meeting of the Management Committee shall be five including one officer and matters shall be decided by a simple majority vote and the chairperson shall have a casting vote or second vote. The Management Committee shall meet as and when required but not less than four times a year. The Management Committee shall be allowed to open and operate banking accounts to be held in the name of 'Homesteads Community Forum' and cheques shall be signed by any two of the following four members: - Chair, Secretary, Treasurer, and a committee member appointed by the Management Committee as appropriate. The Minutes of the meetings of the Homesteads Community Forum and of the Management Committee shall be kept by the Secretary and be submitted for approval by the next meeting of the Homesteads Community Forum or the Management Committee as appropriate. Applications for funding of community projects within the Homesteads boundary shall be requested on an application form, obtainable from the secretary. The completed form shall be submitted to any Management committee member at least four weeks in advance of the next Public meeting for discussion at that meeting.

**Sub-Committees**

The Management Committee may establish such sub-committees as it sees fit

**Finance**


- All moneys received by or on behalf of the Homesteads Community Forum shall be devoted to the purpose and objects of the Homesteads Community Forum.
- No member of the Homesteads Community Forum shall receive payment directly or indirectly for services to the Homesteads Community Forum provided that this shall not prevent the payment of expenses approved by the Management Committee.
- The financial year of the Homesteads Community Forum shall end on 31<sup>st</sup> March or such date as the Annual General Meeting shall decide.
- The Treasurer shall be responsible for receiving, issuing receipts for, and keeping moneys received and paid on behalf of the Homesteads Community Forum.
- As soon as practicable after the year end of each financial year, but not later than three months, the accounts for that year shall be prepared by the Treasurer and submitted for independent examination. Copies of the examined accounts shall be available for inspection at the AGM.

**Amendments to the Constitution**

The constitution may be altered by a two-thirds majority of those present and voting at an AGM or Public meeting of the Homesteads Community Forum convened for the purpose and of which twenty-one days notice shall be given to members.

**Dissolution**

The Homesteads Community Forum may be dissolved by a resolution passed by two thirds majority of those present and voting at a Special General Meeting convened for the purpose, of which twenty one days notice will be given to members. Such resolution may give instructions for the disposal of any assets held by or in the name of the Homesteads Community Forum, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the Homesteads Community Forum, but shall be given or transferred to such other organisations having Purpose and Objects similar to some or all of the purpose and objects of the Homesteads Community Forum.

SIGNED AS ACCEPTED: ..........

Tony Sharp (Chair)

Date: 7<sup>th</sup> March 2008